

Behaviour policy: Coronavirus addendum

HORSTED SCHOOL



Approved by:	Steve Geary EHT	Date: 10.09.19
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Chair of governors:	Stephen Roe	(awaiting signature) Date:
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Next review due by:	October 2021
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1. Scope

This addendum applies until further notice.

It sets out changes and exceptions to our usual behaviour policy. Pupils, parents and staff should continue to follow our normal behaviour policy with respect to anything not covered in this addendum.

We may need to amend or add to this addendum as circumstances or official guidance changes. We will communicate any changes to staff, parents and pupils.

2. Expectations for pupils in school

2.1 New rules

When pupils are in school, we expect them to follow all of the rules set out below to keep themselves and the rest of the school community safe.

Staff will be familiar with these rules and make sure they are followed consistently.

Parents should also read the rules and ensure that their children follow the new procedures that have been put in place. Parents should contact Steve Geary Head Teacher or Sarah Steer Deputy Head Teacher if they think their child might not be able to comply with some or all of the rules, so we can consider alternative arrangements with them and support them to integrate back into school life.

In line with the [latest government guidance for full opening of schools](#) so that our pupils may integrate back into Horsted school life safely, we have made sure that:

- We have altered routines for arriving and leaving the school due to the potential lack of social distancing at drop off and pick up. Each class has their own entrance and exit gate with a specific time slot. These slots must be adhered to so that bubbles are not compromised and the risk of infection is therefore greater. Pupils must NOT congregate outside of the school gates before or after school.
- Reminders will be shared with children how to handwash effectively and will be expected to handwash or gel on entry to school, before and after break, before and after lunch, using the toilet at any time and when leaving school at the end of the day.
- Breaktimes and lunchtimes will be staggered to reduce the risk of direct transmission of the virus between bubbles. Children should follow the one way systems put in place and line up on the markers positioned throughout the building. Children are not permitted to leave the dining hall or go onto the playground unless accompanied by an adult from their class bubble.
- There will be lessons demonstrating washing and sanitising regimes and advice for sneezing, coughing, the use of tissues and their disposal ('catch it, bin it, kill it') and avoiding touching their mouth, nose and eyes with hands. Any child found to be purposely coughing or spitting at anyone will be sent to a member of the Senior Leadership Team immediately.
- School equipment or frequently used items such as pens should not be shared.
- All children will be accompanied to the toilet in small groups – they should not enter the school during breaks without permission to the adult in charge of their group.
- Children should tell an adult if they are experiencing symptoms of coronavirus.

2.2 Rewards and sanctions for following rules

To help encourage pupils to follow the above rules, we will ensure that:

Each class will have either a Star Peg chart (Infants) or a 'Well done' sticker chart (Juniors). As we are unable to give the children pegs or docketts, rewards gained will be displayed on the walls in the classrooms. We will be continuing to use achievement awards to motivate children and these will be presented during small class-based assemblies.

Sanctions for rule breaking and poor behaviour:

During these uncertain times we have opted to revise our system of sanctions to ensure consistency across the school and so that they adhere to our Health and Safety Risk Assessment – in the instance of bad behaviour the class teacher or teaching assistant will:

Put child's name on the board in the first instance, followed by 2 further warnings if behaviours do not desist, e.g. Sarah 1,2,3. If a third warning is given the child will stay in at breaktime. If this is still not a deterrent a member of the Senior Leadership team will be called to intervene.

If behaviours continuously disrupt learning, are dangerous in terms of health and safety or are deemed by the adults in charge to be violent or aggressive, Mr Geary or Mrs Steer will be called to come to the class and the child will be removed. Consequences for this may be phone calls home, internal exclusions or fixed/permanent exclusions; depending on the severity of the behaviour. NB; Team Teach (the technique used for the most challenging behaviours) will be avoided unless deemed to be absolutely necessary. The use of this may lead to parents being called the possibility of a fixed term exclusion.

2.3 Changed rules

Until further notice, we will alter the following school rules:

Expectations for attendance – the latest government guidance says attendance will be mandatory from September 2020. We will therefore be reverting back to our normal expectations for attendance (please refer to our attendance policy) for further information:

<https://www.gov.uk/government/publications/actions-for-schools-during-the-coronavirus-outbreak/guidance-for-full-opening-schools>

From September 2020, all pupils must wear uniform to school and follow normal school rules on uniform as set out in our school prospectus. If pupils cannot wear their full uniform for any reason, parents should contact their school office and we may well be able to help resolve any issues with this.

3. Expectations for pupils at home

3.1 Remote learning rules

If pupils are not in school due to self-isolation or quarantine and are not unwell, we expect them to complete the work set for them by their class teacher to avoid falling behind in their learning. With the help of their parents or guardians they should ensure that they:

- Complete work to the deadline set by teachers
- Seek help if they need it, from teachers or teaching assistants
- Alert teachers if they're not able to complete work
- Use proper online conduct, such as using appropriate language in messages
- Work safely online and report any unusual contacts to parents and/or teachers immediately.

Pupils using the National Tutoring Programme to access tutoring are also expected to follow proper online conduct as described above during tutoring sessions.

3.2 Dealing with problems

If there are any problems with pupils adhering to rules around remote learning, including if they don't engage with the remote learning set for them, we will contact parents or guardians to see what assistance the school can give you.

4. Monitoring arrangements

We will review this policy as guidance from the local authority or Department for Education is updated. At every review, it will be approved by the full governing board.

5. Links with other policies

This policy links to the following policies and procedures:

- Child Protection Policy
- Behaviour Policy
- Health and safety policy (Risk Assessment September 2020)
- Attendance Policy
- Exclusion Policy.